

MINERAL AREA COLLEGE FERPA **RESTRICTION** FORM  
 STUDENT CONSENT FOR **RESTRICTED** ACCESS TO EDUCATION RECORDS

Student Name (Please Print)			MAC Student ID number		
Last	First	M.I.	—	—	—

- In accordance with the Family Educational Rights and Privacy Act (FERPA) this form allows students to restrict parents, guardians, spouse, and/or others access to their educational records maintained by the Registrar, Business Office/Cashier’s Office, and Financial Aid Office.
  
- **Please note: if a student requests that directory information be withheld, no information will be given out including verification of enrollment and/or graduation which may have a negative impact on the student.**
  
- All restrictions granted will stay in effect until revoked in writing by the student.
  
- **Completed forms should be submitted to the Office of the Registrar, located in the Student Services area of the Technology Building or mailed to the Office of the Registrar, Mineral Area College, P. O. Box 1000, Park Hills, MO 63601; or faxed to the Office of the Registrar at (573) 518-2166. *The form must be submitted with a clear photocopy of the student’s ID.* Questions concerning this form may be directed to the Office of the Registrar at (573) 518-2119.**

I am requesting to have all information regarding myself and including directory information to be restricted to all parties. I understand this request is valid until revoked by the student in writing.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>The student’s photo ID must be submitted with this form. If mailed or faxed, an enlarged clear photocopy of the student’s photo ID with a signature is required.</b>	Verified by:	Date: