ID #: _____ Student: _____

Communications – 1 written & 1 oral
ENG 1330   English Composition I +* (3)   (written)
ENG 1440   Public Speaking* + (3)   (oral)
ENG 1670   Interpersonal Communications I* (3)   (oral)

Human Development – 1 course
PSY 1130   General Psychology I + (3)
PSY 1160   Applied Psychology* (3)
PSY 1250   Human Growth & Development (3)
SOC 1130   General Sociology (3)
SOC 1540   Intro to Cultural Anthropology (3)

History/Political Science – 1 course
HIS 1230   American History (3)
HIS 1240   American History II (3)
POS 1180   American Political Systems* + (3)

Science – 1 course
BIO 1100   Intro to Bio Science* (3)
BIO 1150   General Biology* (5)
BIO 1430   Environmental Science* (3)
BIO 2112   General Botany *(5)
BIO 2122   General Zoology* (5)
PHS 1040   Consumer Chemistry* (3)
PHS 1200   Introductory Astronomy (3)
PHS 1250   Introductory Chemistry * (5)
PHS 1350   General Chemistry I * (5)
PHS 1400   Earth Science* (5)
PHS 2420   Earth Science I *(3)
PHS 2430   Earth Science II* (3)

+ Recommended course for transfer students.
* Course has prerequisite. See MAC Catalog.

Gen Ed Cr. Hrs... 12-15
Major Cr. Hrs..55
Total Cr. Hrs…………………………………..67-70

NOTE: See graduation policies on back.

MINERAL AREA COLLEGE

ASSOCIATE OF APPLIED SCIENCE
Business Management – IT Specialist
(Major Code: MQ - AP) CIP 52.0101

Sem/Yr			Grade
_____	BUS 2100	Fundamentals of Management 3	_____
_____	BUS 2530	Legal Environment of Business…………..3	_____
_____	CIS 1030	Information Technology for Business 3	_____
_____	CIS 1620	A+ Computer Repair 3	_____
_____	CIS 1670	Fundamentals of Networking 3	_____
_____	CIS 1730	Office Applications 2	_____
OR	CIS 1750	Microcomputer Applications...................... 3	
_____	CIS 1930	Computer Ethics 3	_____
_____	CIS 2200	Micro Spreadsheet Applications 3	_____
_____	CIS 2400	Web Page Development 3	_____
_____	MGT 1590	Personal Finance* 3	_____
_____	MGT 1710	Human Resource Management…………… 3	_____
_____	MGT 2200	Business Internship* 3	_____
_____	PAW 1060	Prep for Employment……….……….. …….. 1	_____
_____	OST 1400	Business Communications I 3	_____
_____	OST 1500	Applied Accounting I 3	_____
_____	OST 1520	Applied Accounting II*............................... 3	_____
_____	OST 2200	Intro to Business*..................................... 3	_____

Communications (1 written & 1 oral):
_____   ENG1330 English Composition I *................................. 3 _____
_____   _____ .... 3 _____

Human Development:
_____   _____ .... 3 _____

History/Political Science:
_____   _____ .... 3 _____

Mathematics:
_____   MGT1800 Business Math…………………………… 3 _____

Science:
_____   _____ .... 3-5 _____

_____   GUI1010 First Year Seminar   .... 1 _____

_____   HIS0000 MO Higher Education Civics Exam   .... 0 _____

	Total Credit Hours	**67-70**	_____

ASSOCIATE OF APPLIED SCIENCE
Business Management – IT Specialist
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GRADUATION POLICIES:

1. An Application for Graduation form must be filed with the Registrar's Office by the end of the second week of the fall and spring terms and by the end of the first week of the summer term. Contact navigator for assistance.
2. Earn a minimum institutional and cumulative career GPA of 2.0 or higher for graduation.
3. Career and Technical degree candidates (Associate of Applied Science, Associate of Science, and Certificate completers) are required to complete a graduation interview form in the Career Services Office or in MyMAC.
4. Fifteen (15) hours of Mineral Area College credit must be included in the degree.

_____   _____
Signature Required   Date
Acknowledgement of Graduation Policies

GPA: _____

Navigator:_____